



NACA Committees

Committees are charged with ensuring that NACA is effectively meeting its mission and goals. NACA strives to ensure diversity and inclusion are represented in committee compositions.

Committee Expectations:

- Each committee shall keep records of its proceedings and make such reports as the Board may from time-to-time request.
- Committees are not required to operate using parliamentary procedure; however, the objectives and principles of parliamentary procedure should be employed.

In addition to the committee's charges and goals, committee members must:

- Be an active member of NACA
- Be willing to serve at least 2 years
- Be prepared to dedicate no less than 2 hours each month to the work of the committee, including participation in monthly meetings and projects
- Demonstrate a professional background or interest that can enhance the objectives of the committee
- Come to meetings prepared, having read the meeting agenda, and reviewing any provided supporting material.
- Be open and willing to participate, speak up, ask questions, respect others, and be willing to criticize constructively.
- Honor confidentiality, and behave ethically, professionally, and courteously.